



# VIETNAM DOG HANDLER ASSOCIATION



## How Do I Upload my Biography?

How Do I Upload my Biography Instructions

By Dave Broeker

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Please consider taking a few minutes to write a short Biography and find a photo of yourself to post on the VDHA Website. This feature can be easily customized by each of you.

We have a few rules, but they are not too strict. We ask that there be no profanity or negative reference to others. This is YOUR profile about YOU. Feel free to briefly give your Military History or talk about your dogs, best friends, memories, etc.

You might want to use a text processor to create your Biography in advance so you can tweak it to look exactly like

you want it to, and this also gives you the ability to do research to make sure dates and information is correct.

When everything is perfect, you can copy and paste it in the Biography area in your VDHA profile. Here is how you do that:

In order to update your own Biography, you need to access your account in the Member Area. To do this, you must be a member in good standing with your membership dues paid current.

If you meet those minimum requirements, please follow these simple steps:

1. Enter the Member Area using your existing e-mail address and password.
2. Select the "Member Area" pulldown.
3. Select "Update Personal Information".
4. You should now be at the Update Personal Information page.
5. Scroll down to the bottom of the page to the field labeled "Biography".

## Upload Photos

Directions about uploading photos.

Upload Photos

**Upload Photo**

**photo 1**

Browse...

Delete.

**photo 2**

Browse...

**photo 3**

Browse...

**Biography \***

Contact our [Webmaster](#).

If you have any questions or concerns about these changes please contact:

[Robert L. Palochik](#)

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Update Account

6. You may type your Biography in at this time, or copy and paste your prepared Biography from a text processor.
7. When finished, scroll to the very bottom of the page and select the box labeled "Update Account".
8. That is all there is to it. Your Biography has just been updated.

Note: If you find any instructions that are incorrect, please contact Webmaster by clicking [HERE](#).

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